

**Warren County
Transportation Improvement District
Board of Trustees Meeting Minutes
Board Meeting
Friday, April 20th, 2018**

A. Call to Order

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by Mr. Eric Hansen, at 9:01 a.m., on Friday, April 20th, 2018 at the Warren County Engineer's Office, Conference Room, 210 West Main Street, Lebanon, Ohio 45036 and roll call was taken.

Attendees:

Board Members:

Eric Hansen, Chairperson
Tiffany Zindel, Vice-Chairperson
Neil F. Tunison, Secretary-Treasurer
Chris Pozzuto
Eric Reiners

Other Guests:

Scott Brown, ODOT District 8
Dan Corey, Warren County Engineer's Office
Mark Hurst, WCTID Accountant
Greg Rush, Warren County Engineer's Office
Rusty Schuermann, WCTID Legal Counsel

Brad Ackel, Carpenter Marty
Katie Dillenburger, Bayer Becker
Anna Durastanti, O.R. Colan Associates
Kelly Everett, Structurepoint
Vanessa Glotfelter, BWSC
Jerry Haddix, Village of South Lebanon
Jay Hamilton, Mead Hunt
Rob Hans, CT Consultants
Steve Hartke, City of Mason
Betty Hull, Rasor Marketing
Shawn Mason, Prime AE
Jeff Pietch, Carpenter Marty
Beth Sutherland, Dunrobin Associates, LLC
Joe Vogel, WSP
Jon Wiley, Woolpert
Ed Williams, TEC Engineering

B. Approval of Minutes:

Motion made by Mr. Neil Tunison and seconded by Mr. Chris Pozzuto to approve the minutes of the March 23rd, 2018 Regular Board Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

C. WCTID Program of Projects:

Mr. Dan Corey reported to the Board the following updates:

SB Entrance Ramp – WAR IR 71 0.00 (PID 100198)

- Consultant continues designing the project through construction document phase.
- Current Construction planned for 2020-2021.

Duke Boulevard Widening (Irwin-Simpson to Innovation Way Extension)

- Construction contract anticipated to be awarded at the June Board meeting.

Mason-Montgomery Road Widening

- Construction ~ 50% complete – completion date by contract – September 10th, 2018.

Western Row Road Interchange Improvements – Phase 2 (PID 93964)

- Construction ~ 35% complete – completion date by contract – June 1st, 2019.

SR73/SR741 Intersection Improvements

- Construction ~ 85% complete – completion date by contract – July 1st, 2018.

SR48 and Mason-Morrow-Millgrove Road

- Construction ~ 60% complete – completion date by contract – July 31st, 2018.

SR741 and Springboro JHS

- Construction contract anticipated to be awarded at the May Board meeting.

D. Financial Report

Mr. Mark Hurst presented the March 2018 Monthly Financial Report to the Board. The Monthly Financial Report detailed both monthly and year-to-date cash activities for all funds of the WCTID, and that as of March 31st, 2018 the

General Fund had an ending fund balance of \$693,852.18 and the WCTID as a whole had an ending fund balance of \$18,899,609.30. Mr. Eric Reiners made a motion to accept the WCTID financial report as submitted, Ms. Tiffany Zindel seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

E. New Business

1. Resolution Number 2018-07, A Resolution for Adoption and Amendment of Fund Budgets for Calendar Year 2018. Mr. Chris Pozzuto made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
2. Resolution Number 2018-08, A Resolution Authorizing Fund Level Transfers. Ms. Tiffany Zindel made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each remaining member present separately voting “yes” thereon.
3. Resolution Number 2018-09, A Resolution Establishing and Designating the Little Miami Industrial Park (LMIP) Improvement Project as a WCTID Transportation Improvement Project. Mr. Chris Pozzuto made a motion to approve the Resolution and Ms. Tiffany Zindel seconded the motion. Upon roll call vote, motion carried with each remaining member present separately voting “yes” thereon.
4. Resolution Number 2018-10, A Resolution Authorizing Application to ODOT for HB26 TID Supplemental Project Funding. Mr. Eric Reiners made a motion to approve the Resolution and Ms. Tiffany Zindel seconded the motion. Upon roll call vote, motion carried with each remaining member present separately voting “yes” thereon.
5. Resolution Number 2018-11, A Resolution Approving and Authorizing Consultant Contract for Socialville-Fosters Road (CR-32) Phase 2 Improvement Project. Mr. Neil Tunison made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each remaining member present separately voting “yes” thereon.
6. OKI Community Energy Planning – Discussion was presented by Mr. Neil Tunison.

F. Public Comments

Mr. Eric Hansen asked that everyone introduce themselves.

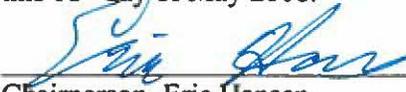
G. Upcoming Meeting Schedule

Mr. Eric Hansen announced that the next Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees would be held on Friday, May 18th, 2018 at 9:00 a.m. at the Warren County Engineer's Office, Conference Room, 210 West Main Street, Lebanon, Ohio 45036.

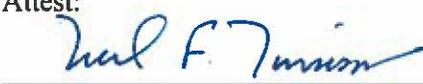
H. Adjournment

Motion made by Ms. Tiffany Zindel and seconded by Mr. Eric Reiners to adjourn the Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees, upon the call of the vote, carried with all members present voting aye thereon. Meeting adjourned at 9:21 a.m.

Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this 18th day of May 2018.



Chairperson, Eric Hansen
Warren County Transportation Improvement District

Attest:


Secretary-Treasurer, Neil F. Tunison
Warren County Transportation Improvement District

Motion to approve: Eric Reiners

Seconded by: Chris Pozzuto